

# Secretarial Notes

## DMATS Policy and Technical Advisory Board Joint meeting

**Date:** Thursday, February 13, 2025  
**Time:** 12:00 p.m.  
**Place:** ECIA, 7600 Commerce Park

**DMATS Policy Board Members Present:**

- |  |  |  |  |
|--|--|--|--|
| <input checked="" type="checkbox"/> <b>Brad Cavanagh</b> (chair)<br><i>Mayor, City of DBQ</i>                        | <input checked="" type="checkbox"/> <b>Laura Roussell</b><br><i>DBQ City Council</i>                     | <input type="checkbox"/> <b>Danny Sprank</b><br><i>DBQ City Council</i>  | <input checked="" type="checkbox"/> <b>Katy Wethal</b><br><i>DBQ City Council</i>  |
| <input checked="" type="checkbox"/> <b>Ric Jones</b><br><i>DBQ City Council</i>                                      | <input checked="" type="checkbox"/> <b>David Resnick</b><br><i>DBQ City Council</i>                      | <input checked="" type="checkbox"/> <b>Susan Farber</b><br><i>DBQ City Council</i>                                 | <input type="checkbox"/> <b>Vacant</b><br><i>(proxy for DBQ City Council)</i>  |
| <input type="checkbox"/> <b>Mike Van Milligen**</b><br><i>(proxy for DBQ City Council)</i>                           | <input checked="" type="checkbox"/> <b>Gus Psihoyos**</b><br><i>(proxy for DBQ City Council)</i>         | <input type="checkbox"/> <b>Teri Goodman**</b><br><i>(proxy for DBQ City Council)</i>                              | <input type="checkbox"/> <b>Marie Ware**</b><br><i>(proxy for DBQ City Council)</i>                                      |
| <input checked="" type="checkbox"/> <b>Wally Wernimont**</b><br><i>(proxy for DBQ City Council)</i>                  | <input type="checkbox"/> <b>Jim Adams</b><br><i>Mayor, City of Asbury<br/>(proxy John Richey)</i>        | <input type="checkbox"/> <b>Melvin Degenhardt**</b><br><i>Mayor, City of East DBQ<br/>(proxy Vacant)</i>           | <input type="checkbox"/> <b>Brian Lucey</b><br><i>Grant County Representative</i>  |
| <input checked="" type="checkbox"/> <b>Harley Pothoff**</b><br><i>Transit Rep. (RTA)<br/>(proxy Stacie Scott)</i>    | <input checked="" type="checkbox"/> <b>Francis Schelfhout</b><br><i>Wisconsin DOT<br/>(proxy Vacant)</i> | <input checked="" type="checkbox"/> <b>Doug DeLille**</b><br><i>Illinois DOT<br/>(proxy Rob Bates)</i>             | <input type="checkbox"/> <b>Troy Maggied</b><br><i>SWWRPC City Council</i>   |
| <input type="checkbox"/> <b>Russ Pfab**</b><br><i>Small Cities Rep.<br/>City of Peosta<br/>(Proxy Annette Ernst)</i> | <input checked="" type="checkbox"/> <b>Joe Heitkamp</b><br><i>Jo Daviess County</i>                      | <input checked="" type="checkbox"/> <b>Robert Daughters**</b><br><i>Jule Transit Rep.<br/>(proxy Ryan Knuckey)</i> | <input checked="" type="checkbox"/> <b>Ann McDonough (VC)</b><br><i>DBQ County Supervisor<br/>(proxy Wayne Kenniker)</i> |
| <input checked="" type="checkbox"/> <b>Hector Torres-Cacho*</b><br><i>Iowa DOT<br/>(non-voting member)</i>           | <input checked="" type="checkbox"/> <b>Beth Bonz**</b><br><i>ECIA<br/>(proxy Vacant)</i>                 |  |  |

**DMATS Technical Advisory Board Members Present:**

- |   |   |   |  |
|---|---|---|--|
| <input checked="" type="checkbox"/> <b>Wally Wernimont**</b><br><i>City of Dubuque<br/>(proxy Jason Duba)</i>               | <input checked="" type="checkbox"/> <b>Beth Bonz</b><br><i>City of Asbury</i>   | <input type="checkbox"/> <b>Vacant</b><br><i>City of East Dubuque</i>                                       | <input checked="" type="checkbox"/> <b>Ed Raber</b><br><i>Dubuque County</i>         |
| <input checked="" type="checkbox"/> <b>Gus Psihoyos (chair)</b><br><i>Engineer,<br/>City of DBQ<br/>(proxy Bob Schiesl)</i> | <input checked="" type="checkbox"/> <b>Russell Weber (VC)</b><br><i>Engineer,<br/>DBQ County<br/>(proxy Wyatt Anderson)</i>   | <input type="checkbox"/> <b>Steve Keeffer</b><br><i>Engineer,<br/>Jo Daviess County, IL</i>                 | <input type="checkbox"/> <b>Dave Lambert</b><br><i>Engineer<br/>Grant County, WI</i> |
| <input checked="" type="checkbox"/> <b>Ryan Knuckey</b><br><i>Jule Transit<br/>(proxy Jodi Johnson)</i>                     | <input checked="" type="checkbox"/> <b>Stacie Scott</b><br><i>Regional Transit<br/>Authority (RTA)<br/>(proxy Gail Kuhle)</i> | <input type="checkbox"/> <b>Troy Maggied</b><br><i>SWWPRC</i>   | <input type="checkbox"/> <b>Vacant**</b><br><i>ECIA<br/>(proxy Holly McPherson)</i>  |
| <input checked="" type="checkbox"/> <b>IL DOT District 2**</b><br><i>(proxy Rob Bates)<br/>(proxy Doug DeLille)</i>         | <input checked="" type="checkbox"/> <b>Vacant**</b><br><i>Wisconsin DOT<br/>(proxy Francis Schelfhout)</i>                    | <input checked="" type="checkbox"/> <b>Hector Torres-Cacho *</b><br><i>Iowa DOT<br/>(non-voting member)</i> |  |

**Others Present:** Kim Reem, Paul Uzel, Jason Duba, Bob Schiesl, Anna Musial, Katie Smith, Bill Keenan, Laura Carstens, Justin Johnson, Ernie Bolibaugh

**Staff Present**

- |   |  |  |  |
|---|--|--|--|
| <input checked="" type="checkbox"/> <b>Chandra Ravada</b><br>*Non-Voting Member | <input checked="" type="checkbox"/> <b>Dan Fox</b><br>**Voting member by Proxy | <input checked="" type="checkbox"/> <b>Sarah Berning</b> | <input checked="" type="checkbox"/> <b>Jack Studier</b><br>*** Attendance by phone |
|---|--|--|--|

**A quorum was present for DMATS Policy and Technical Advisory Board**

## **Call to Order**

The DMATS Technical Advisory Board meeting was called to order by DMATS Technical Advisory Board Chair, Gus Psihoyos.

The DMATS Policy Board meeting was called to order by DMATS Policy Board Chair Brad Cavanagh. Introductions were made at this time.

## **Review/Approve the revised Agenda for Thursday, February 13, 2025, DMATS Joint Technical Advisory and Policy Board meeting**

Motion by Wernimont, second by Knuckey to approve the agenda for Thursday, February 13, 2025, DMATS Technical Advisory Board meeting. The motion passed unanimously.

Motion by Jones, second by Resnick to approve the agenda for Thursday, February 13, 2025, DMATS Policy Board meeting. The motion passed unanimously.

## **Review/Approve the minutes and receive and file the secretarial notes from the Thursday, October 10, 2024, meeting**

Motion by Wernimont, second by Scott to approve the minutes and receive and file the secretarial notes from Thursday, October 10, 2024, DMATS Technical Advisory Board meeting. The motion passed unanimously.

Motion by Jones, second by Resnick to approve the minutes and receive and file the secretarial notes from Thursday, October 10, 2024, DMATS Policy Board meeting. The motion passed unanimously.

## **Review/Approve Election of Officers**

Ravada stated that each year election of officers should be held. Ravada noted the current chairs of the DMATS Technical Advisory Board are Gus Psihoyos as Chair and Russell Weber as Vice-Chair. Ravada noted the current chairs of the DMATS Policy Board are Brad Cavanagh as Chair and Ann McDonough as Vice-Chair. Ravada stated the chair is always the Mayor of the City of Dubuque, so that will remain Cavanagh. Ravada opened it up for the Board to discuss who would be DMATS Tech/Policy Board next chair and vice chair or if they wanted to keep the same.

Motion by Bonz, second by Raber to nominate Psihoyos as chair of the DMATS Technical Advisory Board and Weber as Vice-Chair of the Technical Advisory Board. The motion passed unanimously.

Motion by Resnick, second by Jones to nominate Cavanaugh as chair of the DMATS Policy Board and McDonough as Vice-Chair of the Policy Board. The motion passed unanimously.

**Review/Approve Surface Transportation Block Grant (STBG) Program and Carbon Reduction Program (CRP) funding for NW Arterial/US 20 Intersection**

Ravada stated the NW Arterial and US 20 intersection is a top priority for the MPO. Ravada stated last year \$16 million was approved by the board, however the DOT has changed that amount to \$18 million due to cost. Ravada stated 1/3 of the cost is the MPO's responsibility, which in this case it is \$6 million dollars. The IA DOT requested approval of these funds from the MPO to move forward with this project. Ravada requested the board to approve the extra \$2.1 million for FY29 in STBG funds and also \$795,136 for the Carbon Reduction Program funds. Ravada informed the board that no applications for STBG or Carbon Reduction funds will be accepted in the next four years.

Discussion followed.

Motion by Raber, second by Wernimont to recommend to the DMATS Policy Board approval of the Surface Transportation Block Grant (STBG) Program and Carbon Reduction Program (CRP) funding for NW Arterial/US 20 Intersection. The motion passed unanimously.

Motion by Resnick, second by Jones to approve the Surface Transportation Block Grant (STBG) Program and Carbon Reduction Program (CRP) funding for NW Arterial/US 20 Intersection. The motion passed unanimously.

**Review/Approve the release of Federal Fiscal Year (FFY) 2026-2029 DMATS Transportation Alternative SET – ASIDE Program (TA SET – ASIDE) applications**

Ravada stated within the budget there is \$472,900 for the Transportation Alternative SET – ASIDE Program. Ravada requested the board to open the application process so staff can start receiving applications for this program. Ravada stated the cap for this program is \$250,000, therefore the program can accept two applications.

Motion by Raber, second by Weber to recommend to the DMATS Policy Board approval of the release of Federal Fiscal Year (FFY) 2026-2029 DMATS Transportation Alternative SET – ASIDE Program (TA SET – ASIDE) applications. The motion passed unanimously.

Motion by Resnick, second by Jones to approve the release of Federal Fiscal Year (FFY) 2026-2029 DMATS Transportation Alternative SET – ASIDE Program (TA SET – ASIDE) applications. The motion passed unanimously.

**Review/Approve resolution for adopting Illinois Department of Transportation (ILDOT) asset management (“PM2”) and system performance (“PM3”) performance measures, and Wisconsin Department of Transportation (WISDOT) Highway Safety Improvement Program Performance Measure targets for Dubuque Metropolitan Area Transportation Study (DMATS)**

Ravada referred to the resolution stating MPO staff are recommending following the IL DOT asset management and system performance measures. Also, recommending following WI DOT highway safety improvement program performance measures. Ravada stated if the Board would prefer DMATS could establish their own safety targets. Although staff suggest the Board adopts the IL and WI DOT measures.

Motion by Raber, second by Werinmont to recommend approval to the DMATS Policy Board the resolution for adopting Illinois Department of Transportation (ILDOT) asset management (“PM2”) and system performance (“PM3”) performance measures, and Wisconsin Department of Transportation (WISDOT) Highway Safety Improvement Program Performance Measure targets for Dubuque Metropolitan Area Transportation Study (DMATS). The motion passed unanimously.

Motion by Jones, second by Resnick to approve the resolution for adopting Illinois Department of Transportation (ILDOT) asset management (“PM2”) and system performance (“PM3”) performance measures, and Wisconsin Department of Transportation (WISDOT) Highway Safety Improvement Program Performance Measure targets for Dubuque Metropolitan Area Transportation Study (DMATS). The motion passed unanimously.

**Presentation on DMATS Long Range Plan update on the process**

Fox gave an update on the DMATS Long Range plan. Fox stated the LRTP is a 20 plus year strategy that guides investments in all modes of transportation, ensuring a safe, efficient, and sustainable transportation system. Federal law requires MPOs to adopt a LRTP and update it every 5 years. Fox stated the next plan is due in October of 2026. The requirements for this plan are as follows; must include all modes of transportation, include a fiscally constrained list of projects and may include illustrative projects, involve public and stakeholder participation, include environmental and equity considerations, and also coordinate with other plans. Fox stated staff are proposing an in-person goal setting session with DMATS Board Members and stated more details about the session are to follow.

**Discuss planning tasks for FY 2025 Transportation Planning Work Program (TPWP)**

Ravada asked the Board if there were any other tasks they would like staff to address in the FY 2025 TPWP. Ravada stated the draft of the TPWP will be completed and presented to the Board in March 2025 and the final will be completed in May 2024.

## **Comments from public on an item that did not appear on the agenda**

Uzel gave an update on rail.

## **Other Business**

### **Protect Grant**

The Illinois DOT is planning to apply to the US DOT's Promoting Resilient Operations for Transformative Efficient and Cost-saving Transportation (PROTECT) grant program for funding to develop Resilience Improvement Plans (RIPs) for all MPOs in Illinois, including DMATS. The RIPs will focus on strengthening the area's capacity for recovery from natural disasters that impact transportation infrastructure. The DMATS RIP would cover the full DMATS planning area, including areas outside Illinois. The grant will cover 100% of the cost to develop the RIP. The application deadline was set for February 24, 2025, but US DOT has paused the program and taken down the PROTECT Notice of Funding Opportunity (NOFO). DMATS will monitor the PROTECT program and will coordinate with Illinois DOT if any new NOFO is posted.

## **Adjournment**

Motion by Raber, second by Wernimont to adjourn the Thursday, February 13, 2025, DMATS Technical Advisory Board meeting. The motion passed unanimously. The DMATS Technical Advisory Board meeting adjourned at 12:46 p.m.

Motion by Jones, second by Resnick to adjourn the Thursday, February 13, 2025, DMATS Policy Board meeting. The motion passed unanimously. The DMATS Policy Board meeting adjourned at 12:46 p.m.

Respectfully submitted,

Chandra Ravada  
ECIA Director of Transportation and Planning